

**Approved for Release
by the Senate
of the University of Victoria**



**University
of Victoria**

MINUTES

A meeting of the Senate of the University of Victoria was held on February 3, 2017 at 3:30 p.m. in the Senate and Board Chambers, University Centre, Room A180.

1. APPROVAL OF THE AGENDA

Prof. Cassels proposed re-ordering the agenda to move the item on enrolment projections.

Motion: (B. Smith/B. Peterson)
That the agenda be approved as revised.

CARRIED

2. MINUTES

a. January 6, 2017

Motion: (B. Lukenchuk/C. Shankman)
That the minutes of the open session of the meeting of the Senate held on January 6, 2017 be approved and that the approved minutes be circulated in the usual way.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

There was none.

4. REMARKS FROM THE CHAIR

a. President's Report

Prof. Cassels acknowledged the shooting that had taken place at a Quebec mosque earlier in the week. He commented on the effect the devastating event had on all Canadians and expressed solidarity with the values of diversity, inclusion and mutual respect that are fundamental to the country and the mission of the university. Prof. Cassels also commented on the US executive order issued earlier in the week. He commented on initiatives underway at the university to identify and support students, faculty and staff who might be affected.

In honour of the victims of the mosque shooting and all those affected, Senate members reflected during a moment of silence.

Prof. Cassels said the 2017 Annual Review had recently been published and was available to members of Senate.

Prof. Cassels commented on sector-wide submissions made for the upcoming provincial and federal budgets.

Prof. Cassels reported that the draft policy on sexualized violence prevention and response would be available to the university community for feedback next week.

5. PROPOSALS AND REPORTS FROM THE VICE-PRESIDENT ACADEMIC AND PROVOST

a. Enrolment Projections for 2017-2018

Dr. Kuehne introduced the proposal. Mr. Eder reviewed the proposed enrolment targets outlined in the report.

In response to a question, Mr. Eder commented on discussions with the Ministry to redistribute undergraduate and graduate enrolment targets in order to allocate more of the seats to graduate students. In response to another question, Mr. Eder commented on the increase in international applications over the past year.

Motion: (V. Kuehne/C. Shankman)

That Senate approve, and recommend to the Board of Governors that it also approve, a recommended enrolment level of 18,073 FTE for the 2017/18 academic year, subject to revisions in the event of new information regarding mandated growth, funding levels, and application rates.

CARRIED

6. CORRESPONDENCE

There was none.

7. PROPOSALS AND REPORTS FROM SENATE COMMITTEES

a. Senate Committee on Academic Standards

i. Proposed Policy and Guidelines Regarding the Use of Editors

Dr. Beam introduced the proposal. She commented on the changes incorporated by the committee as a result of the discussion at the last Senate meeting.

In response to a question about the use of software, Dr. Beam commented that permission from the instructor would be required. She acknowledged that a fulsome implementation plan was necessary to ensure that students and instructors were aware of the policy.

A concern was expressed about the application of the policy to graduate students. There was a discussion regarding the ability of units to make a policy. Dr. Capson commented on the

importance of providing guidance on the policy to students in the handbooks and other information being prepared for graduate programs. A further concern was raised regarding whether it would be permissible and enforceable for a unit to impose a policy. It was suggested that the policy could be amended to apply this section to undergraduate students only; however, following a discussion of how the policy applies to all students, this suggestion was revoked.

Members of Senate spoke in favour of the proposal, commenting that the policy provides guidance for students that does not currently exist and allows for discussions.

In response to a question, Dr. Beam provided examples of how instructors might detect unauthorized use of an editor. She acknowledged that it would be difficult to prove in many circumstances.

A concern was raised that the policy would disproportionately affect international students. Dr. Beam responded that this was not the intent of the policy.

Motion: (S. Beam/B. Smith)

That Senate approve the revised Policy on Academic Integrity for inclusion in the May 2017 academic calendar;

AND

That Senate approve the Guidelines for Instructors on the Use of an Editor for Student Work, effective May 1, 2017.

CARRIED

b. Senate Committee on Admission, Re-registration and Transfer

i. Proposed creation of new admission requirements for the Camosun College – UVic Joint Degree Program in Nursing

Dr. Varela introduced the proposal on behalf of the committee.

In response to a question, it was noted that the proposal allowed strengthened oversight by the university. It was also confirmed that students' academic results would appear on a UVic transcript from the time of admission.

Motion: (D. Varela/B. Peterson)

That Senate approve the proposed admission requirements to the Faculty of Human and Social Development, Nursing (JDPN program) for inclusion in the undergraduate academic calendar effective May 1, 2017 for the 2017-2018 admission cycle.

CARRIED

c. Senate Committee on Agenda and Governance

i. Consideration of request for addition of regular Senate agenda item

Prof. Cassels reported that a request had been received from a number of Senate colleagues to add a question period to the regular Senate agenda. He reviewed the report from the committee, which recommended not adding this item to the regular agenda. Prof. Cassels highlighted existing options for raising items at Senate.

d. Senate Committee on Awards

i. New and Revised Awards

Dr. Walsh introduced the proposal.

A question was raised about documentation required before payment of one of the awards. Ms. Lori Nolt commented on the process for payment and said advances could be issued in some circumstances.

Motion: (J. Walsh/R. Lipson)

That Senate approve, and recommend to the Board of Governors that it also approve, the new and revised awards set out in the attached document:

- Faculty of Science Undergraduate Entrance Scholarship (new)*
- Joginder and Amrik Gill Bursary (new)
- Royal Jubilee Hospital School of Nursing Alumni Association Student Award (revised)*
- Lisa Fedrigo Bursary (new)
- Donald and Evelyn Munro Scholarship (revised)*
- Elsie G Turnbull Bursary in BC History (revised)*
- Grace and Harry Hickman Scholarship (revised)*
- The Joyce Family Foundation Bursary for Indigenous Students (new)*
- Peter Fothergill-Payne Travelling Scholarship (revised)*
- Louise Fothergill-Payne Memorial Scholarship (revised)*
- Ritchie Foundation Travel Award (revised)*
- Vancouver Island Vikes Men's Basketball Award (new)*

** Administered by the University of Victoria Foundation*

CARRIED

e. Senate Committee on Curriculum

i. 2017-2018 Cycle 1 Curriculum Submissions

Dr. Haskett introduced the proposal.

Motion: (T. Haskett/P. Marck)

That Senate approve the curriculum changes recommended by the Faculties and the Senate Committee on Curriculum for inclusion in the 2017-2018 academic calendars, effective May 1, 2017.

CARRIED

Motion: (T. Haskett/B. Peterson)

That Senate authorize the Chair of the Senate Committee on Curriculum to make small changes and additions that would otherwise unnecessarily delay the submission of items for the academic calendar.

CARRIED

f. Senate Committee on Planning

i. Request for the Discontinuation of the Minor in Economic Policy

Dr. Wright introduced the proposal.

Motion: (T. Haskett/R. Warburton)

That Senate approve, and recommend to the Board of Governors that it also approve, the discontinuation of the Minor in Economic Policy, as described in the document “Cancellation of the Minor in Economic Policy”, dated October 25, 2016.

CARRIED

ii. Proposal for a New Option in the Existing Degree Program in Computer/Electrical Engineering (Quantum Physics Option)

Dr. Wright introduced the proposal.

A question was raised regarding challenges for students to complete the program due to course load and scheduling. Dr. Jackson commented on the structure of the program, and said the necessary collaboration was in place to allow students to complete.

Motion: (L. Jackson/C. Shankman)

That Senate approve, and recommend to the Board of Governors that it also approve, subject to funding, the establishment of a New Option in the Existing Degree Program in Computer/Electrical Engineering (Quantum Physics Option), as described in the document “Proposal for New Option within an Existing Undergraduate Program”, and that this approval be withdrawn if the new option should not be offered within five years of the granting of approval.

CARRIED

iii. Proposal to Establish a Minor in Creative Writing

Dr. Wright introduced the proposal.

A concern was raised that students in the minor would not be able to access the required courses because of demand and enrolment restrictions. Dr. Lewis commented on the courses available to students in the program and said it provided an additional opportunity for students to pursue a creative writing program.

Motion: (S. Lewis/L. Charlton)

That Senate approve, and recommend to the Board of Governors that it also approve, subject to funding, the establishment of a Minor in Creative Writing, as described in the document “Proposal to Establish a Minor in Creative Writing”, dated December 7, 2016, and that this approval be withdrawn if the program should not be offered within five years of the granting of approval.

CARRIED

iv. Proposal for the Reinstatement of the PhD Degree Program in Theatre History

Dr. Wright introduced the proposal.

Motion: (S. Lewis/D. Capson)

That Senate approve, and recommend to the Board of Governors that it also approve, subject to funding, the reinstatement of the PhD degree program in Theatre History, as described in the document “Proposal for Re-regularizing the PhD Degree Program in Theatre History”, dated September 19, 2016, and that this approval be withdrawn if the program should not be offered within five years of the granting of approval.

CARRIED

8. PROPOSALS AND REPORTS FROM FACULTIES

There were none.

9. PROPOSALS AND REPORTS FROM THE VICE-PRESIDENT ACADEMIC AND PROVOST

a. Indigenous Plan 2017-2022

Dr. Wright and Dr. Kuehne introduced this item, noting that the Indigenous Plan was now final and had been approved. Dr. Robina Thomas, Director of Indigenous Academic and Community Engagement, delivered a presentation on the Indigenous Plan.

10. OTHER BUSINESS

a. Ten-Year Sessional Calendar

Ms. Andersen introduced the proposal.

A question was raised regarding concerns about faculty burnout and the short length provided for the December break. Ms. Andersen explained that her office applied the Senate-endorsed principles when preparing the ten-year sessional calendar and did not have discretion in determining the length of the break.

Motion: (P. Kostek/J. Aragon)
That Senate approve the 2016-2026 Ten-Year Sessional Calendar.

CARRIED

b. Academic Year Important Dates

Ms. Andersen introduced the proposal.

Motion: (C. Shankman/L. Charlton)
That Senate approve the Academic Year Important Dates calendar for the period May 2018 through December 2018 for submission to the online academic calendar and for the academic calendar May 2017 publication.

CARRIED

c. Senate Meeting Dates

Ms. Andersen introduced the proposal.

Motion: (P. Marck/S. Lewis)
That Senate approve the 2017/2018 Senate Meeting Dates and Other Important Dates.

CARRIED

d. Presidential Appointment Committee

Dr. Eastman reported that Dr. Dechev and Mr. Shankman had been elected to the Presidential Appointment Committee.

There being no other business the meeting was adjourned at 5:09 p.m.

Senate Meeting February 3, 2017

Name	In Attendance	Regrets		Position
Alamchandani, Dheeraj	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Student Senator	Elected by the students
Andersen, Carrie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Associate University Secretary	By invitation
Aragon, Janni	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Social Sciences	Elected by the Faculty
Armstrong, Alicia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Student Senator	Elected by the students
Baer, Doug	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Social Sciences	Elected by the Faculty
Bashir, Rizwan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Convocation Senator	Elected by the convocation
Beam, Sara	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Graduate Studies	Elected by the Faculty
Beaveridge, Chandra	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Convocation Senator	Elected by the convocation
Begoray, Deborah	<input type="checkbox"/>	<input type="checkbox"/>	Faculty of Education	Elected by the faculty members
Bengtson, Jonathan	<input type="checkbox"/>	<input type="checkbox"/>	University Librarian	Ex officio
Bennett, Paige	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Student Senator	Elected by the students
Brown, Michelle	<input type="checkbox"/>	<input type="checkbox"/>	Student Senator	Elected by the students
Butler-Palmer, Carolyn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Fine Arts	Elected by the Faculty
Calder, Gillian	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Law	Elected by the Faculty
Capson, David	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Dean, Faculty of Graduate Studies	Ex officio
Cassels, Jamie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	President and Vice-Chancellor	Chair of Senate
Castle, David	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Vice-President Research	Ex officio
Charlton, Lauren	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Convocation Senator	Elected by the convocation
Coates, Zoë-Blue	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Student Senator	Elected by the students
Colby, Jason	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Humanities	Elected by the Faculty
Dechev, Nikolai	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Engineering	Elected by the Faculty
Devor, Aaron	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Social Sciences	Elected by the faculty members
Diacu, Florin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Science	Elected by the Faculty
Driessen, Peter	<input type="checkbox"/>	<input type="checkbox"/>	Faculty of Engineering	Elected by the Faculty
Dunsdon, Jim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Associate Vice-President Student Affairs	By invitation
Durno, John	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Librarian	Elected by the Professional Librarians
Eastman, Julia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	University Secretary	Secretary of Senate
Francis Pelton, Leslee	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Faculty of Education	Elected by the faculty members
Gagné, Lynda	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Faculty of Human and Social Development	Elected by the Faculty
Gillen, Mark	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Law	Elected by the Faculty
Gillis, Kathy	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Faculty of Science	Elected by the faculty members
Goto-Jones, Christopher	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Dean, Faculty of Humanities	Ex officio
Grant, Rebecca	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Peter B. Gustavson School of Business	Elected by the Faculty
Gray, Garry	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Faculty of Social Sciences	Elected by the faculty members
Greengoe, Nicole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Registrar	By invitation
Hallgrimsdottir, Helga	<input type="checkbox"/>	<input type="checkbox"/>	Faculty of Social Sciences	Elected by the faculty members
Haskett, Tim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Humanities	Elected by the faculty members
Hicks, Robin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Science	Elected by the faculty members
Jackson, LillAnne	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Engineering	Elected by the faculty members
Klein, Saul	<input type="checkbox"/>	<input type="checkbox"/>	Dean, Peter B. Gustavson School of Business	Ex officio
Kostek, Patricia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Fine Arts	Elected by the Faculty
Krull, Catherine	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Dean, Faculty of Social Sciences	Ex officio
Kuehne, Valerie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vice-President Academic and Provost	Ex officio
Kushniruk, Andre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Human and Social Development	Elected by the Faculty
Lemieux, Andrew	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Student Senator	Elected by the students
Lepp, Annalee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Humanities	Elected by the Faculty
Lewis, Susan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Dean, Faculty of Fine Arts	Ex officio
Liddell, Peter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Convocation Senator	Elected by the convocation
Lipson, Robert	<input type="checkbox"/>	<input type="checkbox"/>	Dean, Faculty of Science	Ex officio
Lukenchuk, Ben	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Student Senator	Elected by the students
Marck, Patricia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Dean, Faculty of Human and Social Development	Ex officio
Maroney, Samual	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Student Senator	Elected by the students
Peterson, Bernadette	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Student Senator	Elected by the students
Prendergast, Monica	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Faculty of Education	Elected by the Faculty
Renwick-Shields, Brontë	<input type="checkbox"/>	<input type="checkbox"/>	Student Senator	Elected by the students
Rogers, Shelagh	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Chancellor	Ex officio
Rush, Richard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Acting Dean, Division of Continuing Studies	Ex officio
Salem, Joseph	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Student Senator	Elected by the students
Schallië, Charlotte	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Faculty of Graduate Studies	Elected by the Faculty
Shankman, Cory	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Student Senator	Elected by the students
Smith, Brock	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Peter B. Gustavson School of Business	Elected by the Faculty
St. Clair, Ralf	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dean, Faculty of Education	Ex officio
Thomas, Ann-Bernice	<input type="checkbox"/>	<input type="checkbox"/>	Student Senator	Elected by the students
Tiedje, Tom	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Dean, Faculty of Engineering	Ex officio
Timayo, Susan	<input type="checkbox"/>	<input type="checkbox"/>	Student Senator	Elected by the students
Ulysses, Alicia	<input type="checkbox"/>	<input type="checkbox"/>	Continuing Sessional	Elected by the Continuing Sessionals
Vance, Marie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Student Senator	Elected by the students
Varela, Diana	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Science	Elected by the Faculty
Walsh, John	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Education	Elected by the Faculty
Warburton, Rebecca	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Human and Social Development	Elected by faculty members
Webber, Jeremy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Dean, Faculty of Law	Ex officio
Wright, Bruce	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Head, Division of Medical Sciences	
Wright, Nancy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Associate Vice-President Academic Planning	By invitation
Wyatt, Victoria	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Fine Arts	Elected by the faculty members

MEMBERSHIP OF THE SENATE OF THE UNIVERSITY OF VICTORIA
Effective January 1, 2017

EX OFFICIO MEMBERS - University Act: Section 35 (2) (a-f)

Chancellor: Shelagh Rogers (31/12/17)
President and Vice-Chancellor: Jamie Cassels, Chair
V.P. Academic & Provost: Valerie Kuehne
V.P. Research: David Castle
Dean, Peter B. Gustavson School of Business: Saul Klein
Dean of Education: Ralf St. Clair
Dean of Engineering: Thomas Tiedje
Acting Dean of Continuing Studies: Richard Rush
Dean of Fine Arts: Susan Lewis
Dean of Graduate Studies: David Capson
Dean of Humanities: Christopher Goto-Jones
Dean of HSD: Patricia Marck
Dean of Law: Jeremy Webber
Dean of Science: Robert Lipson
Dean of Social Sciences: Catherine Krull
University Librarian: Jonathan Bengtson

MEMBERS ELECTED BY THE FACULTIES

- Section 35 (2) (g)

BUSI: Rebecca Grant (30/6/19)
Brock Smith (30/6/18)
EDUC: Monica Prendergast (30/6/19)
John Walsh (30/6/17)
ENGR : Peter Driessen (30/6/19)
Nikolai Dechev (30/6/17)
FINE: Carolyn Butler Palmer (30/6/19)
Patricia Kostek (30/6/18)
GRAD: Sara Beam (30/6/19)
Charlotte Schallié (30/6/17)
HSD: Lynda Gagné (30/6/19)
Andre Kushniruk (30/6/18)
HUMS: Jason Colby (30/6/18)
Annalee Lepp (30/6/19)
LAWF: Gillian Calder (30/6/17)
Mark Gillen (30/6/19)
SCIE: Florin Diacu (30/6/17)
Diana Varela (30/6/17)
SOSC: Janni Aragon (30/6/18)
Doug Baer (30/6/17)

MEMBERS ELECTED BY THE FACULTY MEMBERS

- Sections 35 (2) (g)

Deborah Begoray – EDUC (30/6/18)
Aaron Devor – SOSC (30/6/17)
Kathryn Gillis – SCIE (30/6/17)
Garry Gray – SOSC (30/6/19)
Helga Hallgrimsdottir – SOSC (30/6/18)
Tim Haskett – HUMS (30/6/17)
Robin Hicks – SCIE (30/6/18)
LillAnne Jackson – ENGR (30/6/17)

MEMBERS ELECTED BY THE FACULTY

MEMBERS (continued)

Leslee Francis Pelton – EDUC (30/6/17)
Joseph Salem – FINE (30/6/17)
Rebecca Warburton - HSD (30/6/19)
Victoria Wyatt - FINE (30/6/19)

MEMBERS ELECTED FROM THE STUDENT

SOCIETIES – Section 35 (2) (h)

Dheeraj Alamchandani (ENGR) (30/6/17)
Alicia Armstrong (BUS) “
Paige Bennett (SOSC) “
Michelle Brown (SOSC) “
Zoë-Blue Coates (HUMA) “
Andrew Lemieux (GRAD) “
Ben Lukenchuk (SOSC) “
Samual Maroney (LAW) “
Bernadette Peterson (SCIE) “
Brontë Renwick-Shields (SOSC) “
Cory Shankman (GRAD) “
Ann-Bernice Thomas (FINE) “
Susan Timayo (SOSC) “
Marie Vance (GRAD) “
TBA (EDUC) “
TBA (HSD) “

MEMBERS ELECTED BY THE CONVOCATION

– Section 35 (2) (i)

Rizwan Bashir (30/06/18)
Chandra Beaveridge (30/06/18)
Lauren Charlton (30/06/18)
Peter Liddell (30/06/18)

ADDITIONAL MEMBERS - Section 35 (2) (k)

Head, Division of Medical Sciences: Bruce Wright
Member elected by the Professional Librarians:

John Durno (30/06/18)

Continuing Sessional: Alicia Ulysses (30/06/17)

SECRETARY OF SENATE - Section 64 (2)

University Secretary: Julia Eastman

BY INVITATION - Seated with specified speaking rights

Assoc. V.P. Student Affairs: Jim Dunsdon
Assoc. V.P. Academic Planning: Nancy Wright
Registrar: Nicole Greengoe
Associate University Secretary: Carrie Andersen